



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – FEBRUARY 2, 2021

Pursuant to adjournment on January 19, 2021 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, February 2, 2021 with remote teleconference via ZOOM.

Roll call present: Coenen, Duda, Moore, Roehrig, Schell and Thiele.

Absent & Excused: DeCoster

Also present: DPW/Eng. Sundelius, City Attorney Davidson, Planner Jakel, Fire Chief Carrel, Police Chief Graff, Rec. Dir. Malloy, Finance Dir. Van Rossum, Library Dir. Thiem-Menning, IT Dir. Krause, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.
All Ald. present voted aye.
Motion carried.

One minute of silent prayer in honor of former Alderman Diana Driessen and the Pledge of Allegiance to the American Flag observed by the assembly with remote teleconference via ZOOM.

Motion by Coenen, seconded by Moore to suspend the rules and waive the reading of the minutes of the previous meeting of January 19, 2021.
All Ald. present voted aye.
Motion carried.

Motion by Coenen, seconded by Thiele to adopt the minutes of the meeting of January 19, 2021.
All Ald. present voted aye
Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Coenen, seconded by Schell to pay bills out of the proper accounts.
Roll call vote: Coenen-aye, Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye.
Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman informed the Council that 91.9 FM of the Fox Cities, along with the City of Kaukauna, is holding "Help with the Homeless" hygiene drive February 14 to March 7. A list of donation items needed will be provided.

Due to the Spring Primary Election on February 16, the next Council meeting will be held on Wednesday, February 17.

Reappointment of George Burton to the Board of Review.

Motion by Moore, seconded by Coenen to reappoint George Burton to the Board of Review.

All Ald. present voted aye.

Motion carried.

Reappointment of Sharon Nisler to the Board of Appeals.

Motion by Schell, seconded by Roehrig to reappoint Sharon Nisler to the Board of Appeals.

All Ald. present voted aye.

Motion carried.

Cancellations and closings due to COVID-19 ALERT.

During the last COVID-19 staff meeting, the opening of city departments was discussed. City Hall was open today for early voting only and discussions on opening for all business is ongoing. Kaukauna Library will be opening on Monday, February 15. 1000 Islands front desk area will open on March 1 and the whole building on April 1. Grignon Mansion will open on March 1. The Recreation Department is putting together spring and summer programming with a tentative date of opening on April 1.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of February 1, 2021.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, February 1, 2021 at 6:00 P.M. remote teleconference via ZOOM.

Members present: Coenen, Duda, Moore, Roehrig, Schell and Thiele.

Absent & Excused: DeCoster.

Also present: Mayor Penterman, Attny. Davidson, DPW/Eng. Sundelius, Sen. Proj. Eng. Neumeier, Planner Jakel, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Carrel, Street Sup. Vandenhuevel, Rec. Dir. Malloy, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence.

A letter from Elizabeth Pribbernow, 227 E. 9th Street, Kaukauna was read. The letter was to request

the bill she received for snow shoveling be reversed.

Motion by Coenen, seconded by Roehrig to receive and place on file the letter from Elizabeth Pribbenow.

All Ald. Present voted aye.

Motion carried.

Motion by Coenen, seconded by Roehrig to add this request from Elizabeth Pribbenow to the next Board of Public Works Meeting agenda.

Motion carried: 5 to 1 (Thiele-nay).

2. Red Hills Landfill odor concerns.

Numerous alderpersons and the mayor have received complaints from residents east of Haas Road since last summer concerning odor coming from the Red Hills Landfill. DPW/Eng. Sundelius introduced Lee Hammen, Mill Manager, from Ahlstrom-Musksjo to provide background information. Mr. Hammen introduced Mark Nessmann-Environmental Manager, Heath Hoffmann-Operations Manager, and Bill Crabb-Landfill Manager. A history, layout, DNR permitting, disposal material, and overall operations of the landfill was given. A landfill consultant has been commissioned by Ahlstrom-Musksjo to look for potential strategies to eliminate odor. Questions from the Board were answered. Representatives will be in contact with City staff to provide feedback and follow-up from the consultant regarding eliminating the odor.

3. Pool Master Plan Update.

Recreation Director Malloy provided updates on the Pool Master Plan. A site and building concept drawings were provided along with revised projected cost estimates. The cost of a new building, change in site-plan and consideration of a larger splash pad were given. Ald. Moore requested that Rec. Dir. Malloy have the pool planning committee meet to review the site-plan and get more specifics about operations and cost impact for tax payers.

4. Contract Amendment for Additional Services related to former Gunderson Cleaners, 147 West Second Street, Kaukauna.

Planner Jakel provided the contract amendment for additional services related to former Gunderson Cleaners, 147 West Second Street, Kaukauna and answered questions from the Board.

Motion by Coenen, seconded by Schell to recommend to the Common Council the acceptance of the amended contract agreement from Robert E. Lee and Associates.

All Ald. present voted aye.

Motion carried.

5. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel regarding litigation in which the City is or is likely to become involved in.

Motion by Coenen, seconded by Moore to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel regarding litigation in which the City is or is likely to become involved in.

All members present voted aye.

Motion carried.

Adjourned to closed session at 7:14 p.m.

6. Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session for possible action.

All members present voted aye.

Motion carried.

Returned to open session at 7:32 p.m.

7. General Matters – none.

Motion made by Schell, seconded by Moore to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:33 p.m.

Sally Kenney

Clerk

Motion by Thiele, seconded by Roehrig to adopt the Board of Public Works Meeting Minutes of February 1, 2021 as presented. Ald. Moore noted that complaints of odor from the Redhills Landfill have come from not only residents to the east, but from residents residing in all directions of the Redhills Landfill.

All Ald. present voted aye.

Motion carried.

Finance & Personnel Committee Meeting Minutes of February 1, 2021.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, February 1, 2021 at 7:34 p.m. remote teleconference via ZOOM.

Members present: Mayor Penterman, Coenen, Duda, Moore, Roehrig and Schell.

Also present: Ald. Thiele, Attorney Davidson, DPW/Eng. Sundelius, Sen. Proj. Eng. Neumeier, Fin. Dir. VanRossum, Planner Jakel, Fire Chief Carrel, Police Chief Graff, Street Sup. Vandenhuevel, Rec. Dir. Malloy and interested citizens.

1. **Correspondence** - None.

2. **Professional Services Agreement for Building Inspection Department.**

Mayor Penterman and Principal Planner Watson Brunette provided background on the Building Inspection Consulting Services and answered questions from the Committee.

Motion by Coenen, seconded by Schell to enter into an Agreement for Professional Services by McMahon Engineers/Architects for Building Inspection Consulting Services.

All members voted aye.

Motion carried.

3. **General Matters** - none.

Motion by Coenen, seconded Roehrig to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:48 P.M.

Sally Kenney
Clerk

Motion by Coenen, seconded by Moore to adopt the Finance & Personnel Committee Meeting Minutes of February 1, 2021.

All Ald. present voted aye.

Motion carried.

Health and Recreation Meeting Minutes of February 1, 2021.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Duda on Monday, February 1, 2021 at 7:48 P.M. remote teleconference via ZOOM.

Members present: Duda, Roehrig, and Schell.

Also present: Mayor Penterman, Ald. Coenen, Moore, Thiele, Attorney Davidson, Planner Jakel, DPW/Eng. Sundelius, Street Superintendent VandenHeuvel, Fin. Director Van Rossum, Police Chief Graff, Fire Chief Carrel, Rec. Dir. Malloy, IT Dir. Krause, and interested citizens.

1. **Correspondence** – None.

2. **Request for use of Hydro Park and Konkapot Trail on April 24, 2021, submitted by Mary Brennan (Peace and Love for Alex, Inc.).**

Motion by Roehrig, seconded by Schell to grant the use of Hydro Park and Konkapot Trail on April 24, 2021, submitted by Mary Brennan (Peace and Love for Alex, Inc.).
All members voted aye.
Motion carried.

3. General Matters – None.

Motion made by Roehrig, seconded by Schell to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:51 P.M.

Sally Kenney, Clerk

Motion by Duda, seconded by Schell to adopt the Health and Recreation Meeting Minutes of February 1, 2021 as presented.
All Ald. present voted aye.
Motion carried.

Legislative Meeting Minutes of February 1, 2021.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Coenen on Monday, February 1, 2021 at 7:56 P.M. remote teleconference via ZOOM.

Members present: Coenen, Moore and Thiele.

Absent & Excused: DeCoster

Also present: Mayor Penterman, Ald. Duda, Roehrig, Schell, Atty. Davidson, DPW/Eng. Sundelius, Sen. Proj. Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Planner Jakel, Street Superintendent VandenHeuvel, Fin. Dir. Van Rossum, Rec. Director Malloy, IT Dir. Krause and interested citizens.

Motion by Thiele, seconded by Coenen to excuse the absent member.
All members present voted aye
Motion carried.

1. Correspondence - None.

2. Recommended zoning code changes regarding Special Exception uses.

The Planning Department is recommending zoning code change based on discussions at the Plan Commission meeting on January 21, 2021. Principal Planner Watson Brunette answered questions from the committee.

Motion by Thiele, seconded by Moore to direct the Planning Department to schedule a public hearing on the rezoning changes regarding special exception uses.
All members present voted aye.
Motion carried.

3. Recommended change to Plan Commission structure.

The ordinance change recommended by the City Plan Commission was provided. The change reduces the City Plan Commission from an eight member body to a seven member body and would remove the Building Inspector as a permanent Commission member.

Motion by Moore, seconded by Thiele to direct staff to schedule a public hearing on the recommended change to the Plan Commission structure ordinance.
All members present voted aye.
Motion carried.

4. General Matters – None.

Motion by Thiele, seconded by Moore to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 8:03 p.m.

Sally Kenney
Clerk

Motion by Coenen, seconded by Thiele to adopt the Legislative Meeting Minutes of February 1, 2021 as presented.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of January 7, 2021.

Motion by Thiele, seconded by Coenen to receive and place the Plan Commission Meeting Minutes of January 7, 2021.
All Ald. present voted aye.
Motion carried.

KATODA Meeting Minutes of December 2, 2020.

Motion by Schell, seconded by Roehrig to receive and place on file the KATODA Meeting Minutes of December 2, 2020.
All Ald. present voted aye.
Motion carried.

Grignon Mansion Board Meeting Minutes of November 5, 2020.

Motion by Thiele, seconded by Moore to receive and place on file the Grignon Mansion Board Meeting Minutes of November 5, 2020.

All Ald. present voted aye.

Motion carried.

Operators/Bartenders License – none.

REPORTS OF CITY OFFICERS

No Reports.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

No Ordinances and Resolutions.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Thiele asked about the Chicken Permit and if any enhancements have been made to it. Mayor Penterman will have City staff look into this matter and bring back to the Council.

ADJOURN

Motion by Moore, seconded by Schell to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:21 PM.

Sally Kenney

Clerk

