



## COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – DECEMBER 15, 2020

Pursuant to adjournment on December 1, 2020 the meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, December 15, 2020 with remote teleconference via ZOOM.

Roll call present: Coenen, DeCoster, Duda, Moore, Roehrig, Schell and Thiele.

Absent & Excused: Driessen

Also present: Attorney Davidson, DPW/Eng. Sundelius, Planner Jakel, Principal Planner Watson Brunette, Police Chief Graff, Fire Chief Carrel, Finance Dir. Van Rossum, HR Dir. Vanderloop, IT Dir. Krause, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly with remote teleconference via ZOOM.

Motion by Coenen, seconded by Moore to suspend the rules and waive the reading of the minutes of the previous meeting of December 1, 2020.

All Ald. present voted aye.

Motion carried.

Mayor Penterman stated the minutes should reflect the name Peter Patschke be changed to the correct name of Paul Patschke under Public Appearances.

Motion by Coenen, seconded by Schell to adopt the minutes of the meeting of December 1, 2020 as amended.

All Ald. present voted aye

Motion carried.

### **PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS.**

#### **Bills Payable**

Motion by Coenen, seconded by DeCoster to pay bills out of the proper accounts.

Roll call vote: Coenen-aye, DeCoster-aye, Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye.

Motion carried.

### **PUBLIC APPEARANCES – none**

## **BUSINESS PRESENTED BY THE MAYOR**

### **Public Hearing for Amending the Comprehensive Plan Future Land Use Map for property located at approximately 111 Main Avenue from Public Use to Commercial Use.**

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers or via ZOOM wished to address the Council regarding the Comprehensive Plan Future Land Use Map for property located at approximately 111 Main Avenue from Public Use to Commercial Use.

After asking two more times if anyone else wished to address the council, no one appeared, Mayor Penterman declared the public hearing closed.

### **Cancellations and Closings due to COVID-19 Alert.**

Mayor Penterman stated all City buildings will remain closed. The Commissioners Luncheon and Staff Holiday Luncheon have been cancelled and hope to be reschedule in late spring or early summer.

## **REPORTS OF STANDING AND SPECIAL COMMITTEES**

### **Public Protection and Safety Committee Meeting Minutes of December 14, 2020.**

#### **PUBLIC PROTECTION & SAFETY COMMITTEE**

A meeting of the Public Protection and Safety Committee was called to order by Chairman DeCoster on Monday, December 14, 2020 at 6:00 P.M. remote teleconference via ZOOM.

Members present: DeCoster, Roehrig, Thiele.

Absent and Excused: Driessen.

Also present: Mayor Penterman, Ald. Coenen, Duda, Schell, Attorney Davidson, Fin. Dir. Van Rossum, Fire Chief Carrel, IT Dir. Krause and interested citizens.

Motion by DeCoster, seconded by Thiele to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – None.
2. Update on ambulance billing charges.

Fire Chief Carrel provided background on the ambulance billing charges. Every few years it is a good idea to review billing rates to make sure they are comparable to other services in our area. It has been five years since a comparable was completed. This year LifeQuest completed a rate survey. The suggested ambulance rate changes were provided to the committee. Suggestions would be to bundle the billing and no longer

itemize for each item used. This is a standard practice in other communities. Another change would be to no longer charge for simple assist calls when no transport or treatment is given. The third change would be to propose a small increase in BLS and ALS transport rates to keep us in line with other ambulance services in our region. This would offset the lost revenue not charging for simple assist calls.

Questions regarding the rates were answered by Chief Carrel.

Motion by DeCoster, seconded by Roehrig to approve bundled billing and rate changes as presented on attached sheet titled "November 2020 Recommended Rate Changes with Bundled Billing".

All members present voted aye.

Motion carried.

3. General Matters – None.

Motion made by Thiele, seconded by Roehrig to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:18 P.M.

Sally Kenney, Clerk

Motion by DeCoster, seconded by Thiele to adopt the Public Protection and Safety Committee Meeting Minutes of December 14, 2020. Ald. Duda called for a separate vote on item number two – approve bundled billing and rate changes as present on attached sheet titled "November 2020 Recommended Rate Changes with Bundled Billing".

Roll Call Vote: Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-aye, DeCoster-aye.

Motion carried 5-2.

Motion by DeCoster, seconded by Thiele to adopt the Public Protection and Safety Committee Meeting Minutes of December 14, 2020.

Roll call vote: Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-aye, DeCoster-aye.

Motion carried.

### **Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of November 10, 2020.**

Motion by Coenen, seconded by Roehrig to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of November 10, 2020.

All Ald. present voted aye.

Motion carried.

**Kaukauna Public Library Board Meeting Minutes of October 27, 2020.**

Motion by Coenen, seconded by Moore to receive and place on file the Kaukauna Public Library Board Meeting Minutes of October 27, 2020.

All Ald. present voted aye.

Motion carried.

**KATODA Meeting Minutes of October 28, 2020.**

Motion by Schell, seconded by Thiele to receive and place on file the KATODA Meeting Minutes of October 28, 2020.

All Ald. present voted aye.

Motion carried.

**Operators/Bartenders License.**

The following applicants have applied for an operator's license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

Schmidt	Jordan L	1609 Glenview Ave	Kaukauna
Teski	Elizabeth A	135 N Washington St	Kimberly
Verbruggen	Peter J	415 Buchanan Rd	Kaukauna
Wettstein	Daielle R	742 Kuborn Ave	Kimberly

Motion by Duda, seconded by Roehrig to grant the operator/bar tender licenses.

All Ald. present voted aye.

Motion carried.

**REPORTS OF CITY OFFICERS.**

**Fire Report**

Motion by Coenen, seconded by Schell to receive and place on file the November 2020 Fire Report.

All Ald. present voted aye.

Motion carried.

**Ambulance Report**

Motion made by Coenen, seconded by Duda to receive and place on file the November 2020 Ambulance Report.

All Ald. present voted aye.

Motion carried.

**Police Report**

Motion made by Coenen, seconded by DeCoster to receive and place on file the November 2020 Police Report.

All Ald. present voted aye.

Motion carried.

**Municipal Court Report.**

Motion made by Coenen, seconded by Moore to receive and place on file the October 2020 Municipal Court Report.

All Ald. present voted aye.

Motion carried.

Motion made by Coenen, seconded by Moore to receive and place on file the November 2020 Municipal Court Report.

All Ald. present voted aye.

Motion carried

#### **Clerk-Treasurer's Deposit Report**

Motion made by Coenen, seconded by Thiele to receive and place on file the November 2020 Clerk-Treasurer's Deposit Report.

All Ald. present voted aye.

Motion carried.

#### **Building Inspection Report**

Motion made by Coenen, seconded by Schell to receive and place on file the November 2020 Building Inspection Report.

All Ald. present voted aye.

Motion carried.

### **PRESENTATION OF ORDINANCES AND RESOLUTIONS.**

#### **Ordinance 1820 Ordinance establishing salaries for various elected officials.**

Motion by Coenen, seconded by Roehrig to suspend the rules and waive the reading of Ordinance 1820 Ordinance establishing salaries for various elected officials.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Roehrig to adopt Ordinance 1820 Ordinance establishing salaries for various elected officials.

All Ald. present voted aye.

Motion carried.

#### **Ordinance 1822 Ordinance amending City of Kaukauna Comprehensive Master Plan to change the City of Kaukauna Future Land Use Map for Property located at approximately 111 Main Avenue from Public Use to Commercial Use.**

Motion by Coenen, seconded by Schell to suspend the rules and waive the reading of Ordinance 1822 Ordinance amending City of Kaukauna Comprehensive Master Plan to change the City of Kaukauna Future Land Use Map for Property located at approximately 111 Main Avenue from Public Use to Commercial Use.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Schell to adopt Ordinance 1822 Ordinance amending City of Kaukauna Comprehensive Master Plan to change the City of Kaukauna Future Land Use Map for Property located at approximately 111 Main Avenue from Public Use to Commercial Use.

All Ald. present voted aye.

Motion carried.

**Ordinance 1823 Ordinance Rezoning Certain Property at 111 Main Avenue.**

Motion by Coenen, seconded by Moore to suspend the rules and waive the reading of Ordinance 1823 Ordinance Rezoning Certain Property at 111 Main Avenue.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by DeCoster to approve Ordinance 1823 Ordinance Rezoning Certain Property at 111 Main Avenue.

All Ald. present voted aye.

Motion carried.

**ADJOURN TO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTE 19.85(1)(E) TO DISCUSS THE SALE OF MUNICIPALLY OWNED PROPERTY.**

Motion by Coenen, seconded by DeCoster to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the sale of municipally owned property.

All Ald. present voted aye.

Motion carried.

Adjourned to Closed Session at 7:26 PM.

**RETURN TO OPEN SESSION FOR POSSIBLE ACTION.**

Motion by Moore, seconded by DeCoster to return to Open Session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 7:40 PM.

**ADJOURN TO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTE 19.85(1)(G) TO CONFER WITH LEGAL COUNSEL WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED IN.**

Motion by Coenen, seconded by Moore to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel with respect to litigation in which it is or is likely to become involved in.

All Ald. present voted aye.

Motion carried.

Adjourned to Closed Session at 7:42 PM.

### **RETURN TO OPEN SESSION FOR POSSIBLE ACTION.**

Motion by Moore, seconded by Coenen to return to Open Session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 7:55 PM.

### **CONSIDERATION OF MISCELLANEOUS BUSINESS**

Ald. Thiele thanked Jason Lipsky, Tracy Polomis, and Library Director Ashley Thieme-Menning and staff for providing a drive-up food pantry this past Saturday. Ald. Thiele asked Alderpersons and City staff to donate diapers to the pantry. The diapers are greatly needed. Mayor Penterman stated during the City food drive, which ended on December 14, diapers and other baby items were donated and will be brought to the Library.

Ald. Coenen stated the lights outside the Library are wonderful and very much appreciated.

Ald. Thiele stated she received her City calendar in the mail today, and wanted to thank Karen Koch for her hard work on the calendar. The information given, along with the pictures are wonderful.

### **ADJOURN**

Motion by Schell seconded by DeCoster to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:59 PM.

Sally Kenney  
Clerk

