



# **ENERGY ASSISTANCE LOAN PROGRAM**

## **PROPERTY-ASSESSED CLEAN ENERGY (PACE)**

### **Purpose and Process**

The Energy Assistance Loan Program is designed to assist property owners located within the Downtown Tax Increment Finance District (TIF) with energy saving improvements to their property. The program will focus on heating and cooling, insulation, windows and lights. Loans will be made based on several factors; the main one is the potential for energy savings for the property. Loans will have a maximum amount of \$12,000. The interest rate shall be established by the RACK board. Please check the Interest Rates Addendum for the latest guidelines.

A walk-through will be performed on the property which will set a base line for potential projects, or the applicant can approach the program with a specific energy saving plan. Once need has been established, a more comprehensive look at the property with tradesman specializing in the aspect of the program we are focusing on will be done which will give RACK a detailed idea of the loan details. Then RACK will hear a proposal to decide if a loan will be made based on all available information.

### **Eligibility**

The following are guidelines for determining eligibility. If you are unsure if your project is eligible, please contact the Planning and Community Development Director to discuss.

### **Eligible Applicants**

The application may be submitted by the property owner of a parcel located within the Downtown TIF District within the City of Kaukauna.

### **Eligible Activities**

- Costs for an initial energy assessment will be covered.
- Costs for a more thorough and complete energy assessment if needed.
- Purchasing and installation of energy saving equipment such as heating and cooling, insulation, windows and lights.

## TERMS AND CONDITIONS FOR ENERGY ASSISTANCE LOAN PROGRAM

Loan proposals shall be based on potential energy savings and ability to repay. Minimum standards include the following:

**Loan Amount:** Loan amounts are subject to the availability of funds. The maximum amount of a loan will be for \$12,000.

**Interest Rate:** The interest shall be on a fixed schedule. The interest rate shall be established by the RACK board. Please check the Interest Rates Addendum for the latest guidelines.

**Term:** The term of the loan shall be based on the estimated return on the energy savings. In no case shall the term exceed eight (8) years.

**Period of Payment:** The repayment schedule shall be set up for either monthly or quarterly payments.

**Amount of Payment:** Interest and principal shall be collected for all of the term to maturity. However, interest and/or principal may be deferred up to one year if justified in the loan proposal.

**Collateral:** Reasonable security will be required for one hundred percent (100%) of the loan. Collateral shall consist of a first or subordinate lien on all assets owned and used on the property and personal guarantees.