

Minutes for 1000 Islands Environmental Center Committee Meeting Held via Teleconference on Thursday, May 21, 2020

Members Present: Carlson, Hietpas, Jakel (7:00 p.m.), Manion, Pautz, McGinnis & Van Berkel

Not Present: Driessen, Gertz and Van Groll

Also Present: Deb Nowak and Maureen Feldt

The meeting was called to order by Chair, Hietpas at 6:40 p.m. Quorum is present.

April 2020 Committee Meeting Minutes

Van Berkel made a motion to approve the April 16, 2020 Committee Meeting minutes. Seconded by McGinnis. Motion carried.

April Financial Reports

Discussion on the account “Janitorial Services” and questioned the amount spent in this account already. Feldt will look into the details of this account and report to the Committee what has been put towards this account already. Pautz made a motion to approve the April 2020 financial report. Manion seconded. Motion carried.

Correspondence

Nothing to report.

Friends of 1000 Islands Report

Hietpas noted that the Committee has not met for a few months due to current health concerns. A CD was cashed in before the maturity date to cover expenses.

Naturalist’s Report

Review of the April Naturalist’s report.

Discussion on Nelson Overlook project. Upcoming Graef Engineering presentation on June 4th to discuss various project details/elements that need Committee input/decisions to keep proceeding. Prairie Garden Potential Areas. At this time we have identified three potential areas. We will work with Wild Ones to determine best options.

COVID-19 Update – Working with the City to determine how and when to open up to the public.

Phase 1 of re-opening and looking at June 1st to open the lobby area only and having various items to loan out, sell maple syrup and other gift shop items. No building rentals during Phase 1 and no set time-line for how long Phase 1 will last.

Pautz made a motion to accept the April Naturalist’s Reports and place it on file. Seconded by McGinnis. Motion carried.

COVID-19 Update

Jakel made a motion to accept the Phase 1 guidelines for 1000 Islands and to not open the entire building to the public until a later date. Seconded by Pautz. Motion carried.

Admin and Finance Committee

Van Berkel stated that they did not meet this past month. Nowak mentioned that the new Policy binders are ready to go and will be delivered to everyone’s house tomorrow.

Education

Carlson had positive comments on the informative Facebook posts that the staff is doing in light of all the field trips that have been canceled. Nowak will be reaching out to school administrators to make sure our posts are relevant to teacher's needs as well.

Buildings & Grounds

McGinnis said all issues have been covered in the Naturalist's report.

Old Business

Memorial Wall – The March 12th sub-committee meeting minutes were approved and Manion made a motion to accept the March 12th Memorial Wall sub-committee meeting minutes and place them on file. Jakel seconded. Motion carried.

Horizon Marketing presented two Memorial Wall design options for review and approval. The sub-committee is recommending to go with Option 1 for \$5,278 in which the logo and lettering is not backlit vs. Option 2 for \$7,392 with the logo and lettering being backlit. Carlson made a motion to accept Horizon Marketing's Memorial Wall Option 1 design for \$5,278. Pautz seconded. Motion carried.

New Business

Nothing to report.

Good for the Center

Nothing to report.

Next Committee Meeting

Next Committee Meeting is scheduled for Thursday, June 18, 2020 at 6:30 p.m. via teleconference.

Adjournment

There being no further business, Carlson moved to adjourn the meeting at 7:20 p.m. McGinnis seconded. Motion carried.

Maureen Feldt
Acting Secretary