



# City of Kaukauna – Reopening Plan

Throughout the COVID-19 pandemic, staff at the City of Kaukauna have remained committed to providing the same services to the residents of our community via online platforms and telephone. City staff have worked through a plan to reopen City buildings to the public with safety measures in place to keep staff and residents safe. We need to remain cognizant of this virus and continue to do our part in preventing further spread.

Please see below for information on reopening strategies for each city facility. We will continue to be flexible, adjusting our response based on guidance from Outagamie County Public Health, DHS, and the CDC.

While our city buildings will be open to the public, we ask residents and other visitors to please first consider using our website or calling the appropriate department for assistance. We offer many options to serve residents' needs without making an in-person visit.

## Municipal Services Building

The Municipal Services Building (MSB) will open to the public on Monday, June 8<sup>th</sup>. However, most services offered at the MSB are available online. If you need assistance with online services, please call the appropriate department at 920-766-6300.

A few notes from MSB:

- For contractors needing to meet in-person with building inspection, please call 920-766-6325 to make an appointment first.
- Person-to-person meetings between the public and staff are available by appointment only. Please call the appropriate department to make arrangements.
  - Meetings with Planning staff will not occur in the MSB but may occur off-site if social distancing is obtainable. Remote meetings are preferred.
- Committee and Common Council Meetings will remain as virtual teleconference calls until further notice.

## SPAR Building

The Streets, Parks, and Rec Building will open to the public on Monday, June 8<sup>th</sup>. However, most services offered at the SPAR Building are available online. If you need assistance with online services, please call the proper department; Recreation – 920-766-6335 and Streets and Parks – 920-766-6337.

A few notes from SPAR:

- Please stay tuned for information from the Kaukauna Rec Department (KRD) on changes to seasonal rec programs. Updates will be posted to the website and [KRD Facebook page](#).



- Park shelter reservations are being taken by the KRD office for rentals June 8th and beyond. Please call 920-766-6335 for assistance.
- Parks, park restrooms, and playgrounds are open to the public.
  - Keep in mind that playground equipment is not sanitized.
  - Park restrooms are cleaned daily, but we ask patrons to take their own precautions in preventing the spread of germs (we suggest bringing your own hand sanitizer).

## Library

The Kaukauna Public Library will move into the next phase of pandemic service, a partial reopening of the facility. Beginning Wednesday, May 27th, the library will be open by appointment only during normal business hours. They will allow ten individuals in the building at a time.

Please [visit the Library website](#) for further details and an FAQ on services during the phased reopening.

## 1000 Islands

The 1000 Islands Nature Center will begin a phased reopening approach on Monday, June 1st. Hours will be Tuesday through Friday, 8:00am – 4:00pm. The front window will be open to the public for business including questions for staff, donations, and limited gift shop purchases. However, other areas of the nature center will be off-limits to the public at this time. Restrooms will also remain closed.

Public programming and equipment loans will be available with modifications. Stay tuned to the [1000 Islands Facebook page](#), as well as the city website, for updates.

## Kaukauna Pool

The Kaukauna Pool is set to tentatively open on June 5 for open swimming and lap swimming on a revised schedule. Swimming lessons will begin July 6. Stay tuned to the [KRD Facebook page](#) and city website for more details.

## Fire Department

The City of Kaukauna Fire Department will remain closed to the public until further notice. All fire department questions and requests should be done via phone during this time - 920-766-6320.

## Police Department

The Kaukauna Police Department lobby will open to the public on Monday, June 8<sup>th</sup>, along with the drug box. PD will not be doing fingerprinting or tours. Please continue to call, if possible, before visiting the PD lobby – 920-766-6333.



## Grignon Mansion

Grignon Mansion will remain closed until further notice. Limited outdoor events may occur in the near future.

## Farmer's Market

The Downtown Kaukauna Farmer's Market will have a delayed start this summer. The new dates are July 11 – October 10, 2020. These dates are subject to change.

## LIVE! from Hydro

Live! From Hydro Park Concert series is cancelled through the month of June. We are working to reschedule the opening acts for later in the year.

# Safety Precautions

Should you choose to do business in-person, be assured of the following precautions in place:

- Plexi-glass dividers at all public facing counters.
- Social distancing measures via marks on the floor.
- Hand sanitizer will be available at most locations.
- Increased cleaning and sanitizing of city buildings, focusing on all high-touch surface areas.

While we have implemented safety measures at city buildings, we ask the general public to also consider the health and safety of our staff by:

- Adhering to social distancing while inside city buildings (6-foot markings will be noted on the floor).
- Wearing a face mask when entering any city buildings, if possible.
- Washing and/or sanitizing hands before entering city buildings.
- Staying home if you are sick.