

City of Kaukauna
Volunteer Service Agreement



This Agreement is between the City of Kaukauna and _____
("Volunteer") for the _____ ("Project").

In consideration of the mutual agreements herein, the City and the Volunteer agree as follows:

- 1. The City will** provide a sufficient area/room for the provision of the services described.
- 2. The Volunteer will:**
 - a. Provide the service of _____(location).
 - b. The Volunteer will provide all materials, equipment, and supplies necessary to perform or provide the services described except that the City will be expected to provide _____.
 - c. The Volunteer acknowledges he/she is not an employee of the City and is acting solely as a Volunteer.
 - d. The Volunteer will be obligated to perform the services described in accordance with the ordinary standards of care, skill, and judgment.
 - e. The Volunteer will supervise clean-up as may be reasonably requested by the City.
 - f. At the close of the Volunteer's work, the Volunteer will remove his or her materials and equipment.
 - g. The Volunteer will provide his or her services in a manner and time so as not to cause interference with any of the operations of the City facility. In the event of a conflict between the schedules of the Volunteer and contractors and employees of the City, the conflict may be resolved at the discretion of the City.
 - h. The Volunteer will meet with _____, before _____, to coordinate all issues regarding facilities use and assure that the facilities provided are adequate.
 - i. The Volunteer(s) will allow publication of any media taken of them during this project/event.

3. Duration

This Agreement will become effective on _____, and ends no later than _____. This Agreement may be cancelled on thirty (30) days written notice of either party.

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4. Use of City Name

It is understood and agreed that the name of the City and the municipal location may not be used by the Volunteer in any promotional materials without prior approval of the City.

5. Liability

The City represents that it does carry public liability insurance covering the municipal location. The City specifically notes that it has not purchased insurance coverage for the Volunteer or his/her employees. Nothing contained in this Agreement is intended as a waiver of the City to rely upon the immunities or limitations to liability as may be contained within Wisconsin Statutes 893.80, 895.52, 895.525 or other applicable law.

6. Wisconsin Law

This Agreement shall be governed by and construed with the laws of the State of Wisconsin.

7. Complete Agreement

This Agreement represents the entire listing of the terms between the parties. This Agreement may be modified only in writing by an amendment signed by both parties.

8. Endorsement

By endorsing this Agreement, both the Volunteer and the City indicate that each has the authority to bind to the terms of this Contract.

BY: _____
City of Kaukauna Date

BY: _____
Volunteer Date

BY: _____
Volunteer Date