

# ORDER FORM

(please print legibly)

Thirty-One Gifts LLC  
 3425 Morse Crossing, Columbus, OH 43219  
 Phone: 1-855-GIFTS31 Fax: 614-337-1459



celebrate | encourage | reward

Guest Name: \_\_\_\_\_ Hostess Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Party Date: \_\_\_\_\_ Order #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Please check the box below if you would like to:**

- Host a party
- Become a Consultant
- Have a Catalog party
- Receive ongoing communication from Thirty-One Gifts and the Consultant at this party
- Share the name of someone who would love Thirty-One?

item #	qty	product description	color or print choice (or indicate stationery design)	PERSONALIZATION INFORMATION				item price	pers. cost	total price
				Ask your Consultant to view the Personalization "How-To" Guide available on <a href="http://ThirtyOneToday.com">ThirtyOneToday.com</a> for more information about all your options.						
				personalization text	font color	font style	Icon-It, School or Creative Expressions name	icon color		
				Line 1:	Line 2:					
				Line 1:	Line 2:					
				Line 1:	Line 2:					
				Line 1:	Line 2:					
				Line 1:	Line 2:					
				Line 1:	Line 2:					
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				Line 1:	Line 2:					
				Line 1:	Line 2:					

**Consultant contact information:**

For reorders, parties or information about becoming a Consultant, contact me.

Cash       Check # \_\_\_\_\_       Credit Card

Name on card: \_\_\_\_\_

Card #: \_\_\_\_\_

Exp. \_\_\_\_ / \_\_\_\_

Billing Address: \_\_\_\_\_

Billing City & Zip Code: \_\_\_\_\_

Signature \_\_\_\_\_

You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day (five business days in Alaska) after the date of this transaction. See the Notice of Cancellation on the reverse side for an explanation of this right. It is the Consultant's responsibility to safeguard all credit card information, maintain a secure internet connection on PC using Party Plan ordering and to safely destroy ALL documents containing customer credit card information after the order is completed.

† Delivery charge is the cost to ship from Thirty-One to the Consultant/Hostess. Delivery charge is 18% for Alaska, Hawaii and the U.S. Territories.

Product Subtotal: \$ \_\_\_\_\_

8% Delivery Charge\*: \$ \_\_\_\_\_

Ship directly to Guest address (add \$4),  
(optional step)\* \$ \_\_\_\_\_

Subtotal: \$ \_\_\_\_\_

Sales Tax \_\_\_\_\_ %: \$ \_\_\_\_\_

Round Up! to the nearest \$1\* thirtyonegives.org : \_\_\_\_\_  
(optional step)

Grand Total: \$ \_\_\_\_\_

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Email: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_



celebrate | encourage | reward

**Please check the box below if you would like to:**

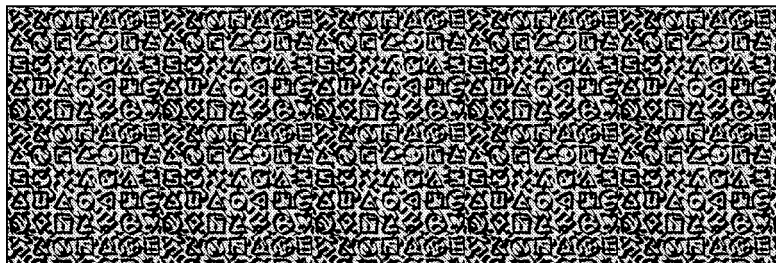
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Cash       Check # \_\_\_\_\_       Credit Card



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8% Delivery Charge\*: \$ \_\_\_\_\_

Ship directly to Guest address (add \$4), (optional step)\* \$ \_\_\_\_\_

Subtotal: \$ \_\_\_\_\_

Sales Tax \_\_\_\_\_ %: \$ \_\_\_\_\_

Round Up! to the nearest \$1\* (optional step) thirtyonegives.org : \$ \_\_\_\_\_

Grand Total: \$ \_\_\_\_\_

## Dear Customer,

Thank you for your Thirty-One order! Our standard terms and conditions are outlined below. If you have any questions about product returns, discrepancies, back-ordered items or anything else, please contact your Consultant or the Thirty-One Home Office directly. Your Consultant's information is included on your Hostess Summary and Guest Order Summaries. You can reach the Thirty-One Home Office at 1-866-GIFTS-31 (866-443-8731) or [ordersupport@thirtyonegifts.com](mailto:ordersupport@thirtyonegifts.com).

### **\*Thirty-One Gives Round Up!**

The Thirty-One Gives *Round Up!* program is designed to promote the sisterhood of giving, where small change adds up to a powerful sum. All donations that are made to the *Round Up!* program as part of your order are non-refundable and will go towards the Thirty-One Gives Fund. However, if you want to make a tax-deductible donation directly to the Thirty-One Gives U.S. Fund, you can do so through the Columbus Foundation.

**Online Donations:** Visit [www.thirtyonegives.org](http://www.thirtyonegives.org) for information.

**Donations by Mail:** Please send a check payable to the Columbus Foundation, specifying the Thirty-One Gives U.S. Fund in the memo field, to: The Columbus Foundation, Attn: Thirty-One Gives U.S. Fund, 1234 E. Broad Street, Columbus, OH 43205

### **Delivery Charge**

The delivery charge is for guests at parties held within the 48 contiguous states and whose items are shipped to the Hostess. If you would like your order shipped directly to you, you may pay a direct ship-to rate of \$4 in addition to the regular delivery charge. Please contact your Consultant for applicable delivery charges.

1. This charge does not apply to Customer Service returns.
2. Delivery charges are taxable in all states except AK, AZ, DE, IA, ID, MA, MT, NH, OK, OR, UT, and WY. Delivery charges are also not taxable in U.S. territories, such as Guam and Puerto Rico.
3. Our system is updated in accordance with individual state tax laws. Please contact our Tax Department at [tax@thirtyonegifts.com](mailto:tax@thirtyonegifts.com) if you have questions about the taxation of delivery charges.
4. Standard shipping rates apply to orders shipped to APO/FPO locations.

### **Notice of Cancellation**

You may CANCEL this transaction, without penalty or obligation, within THREE BUSINESS DAYS. (FIVE BUSINESS DAYS FOR ALASKA RESIDENTS) from the date of transaction. If you cancel, you must make available to Thirty-One, in substantially good condition as when received, any goods delivered to you under the terms of this sale. If you wish, you may comply with Thirty-One's instructions regarding the return shipment of products at the seller's expense and risk. If you do make the products available to Thirty-One and Thirty-One does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the products without further obligation. If you fail to make the products available to Thirty-One, or if you agree to return the products to Thirty-One but fail to do so, then you remain liable for the performance of all your obligations under the terms of this sale. To cancel this transaction, please call your Consultant within three business days of the date of purchase (five business days for Alaska residents).

### **Return Policy**

At Thirty-One Gifts, we want you to be perfectly satisfied with your purchase. If for any reason a Thirty-One product does not meet your expectations, please contact your Consultant within 90 days of receipt of your order. Personalized items may only be returned due to a manufacturer's defect or upon further review by Thirty-One. Our gift certificates can't be exchanged for cash, and we're not responsible for lost or stolen gift certificates. If an item purchased with a gift certificate is returned, the refund will be placed back on the gift certificate.

### **Ninety-Day Limited Warranty**

Thirty-One warrants to consumer purchasers and users of the product that it will be free of manufacturing defects for a period of 90 days from the date of receipt of your order. This warranty does not include damage to the product resulting from accident or misuse. Personalized items may not be returned except for manufacturer defects. If the product should become defective within 90 days from the date of receipt of your order, we will elect to repair or replace it, with no cost to the Customer. For items returned after 90 days or for reasons other than those listed above, it will be the Customer's responsibility to ship the items to Thirty-One, Attn: Returns, 3425 Morse Crossing, Columbus, OH 43219.

Contact Info: 1-866-GIFTS31 (866-443-8731) or [ordersupport@thirtyonegifts.com](mailto:ordersupport@thirtyonegifts.com)

