

Jeffrey L. Malloy, CPRP
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ON THE FOX

October 4, 2016

Dear Organizational Leader:

The Kaukauna Recreation Department is again facilitating the Electric City Christmas Parade this year. The parade will be held on **Tuesday, December 6, 2016 at 6:00 p.m.** We are inviting your organization to participate with a float or walking unit. **To participate, complete the enclosed registration form, and return it to us at the address shown.**

This year's parade theme is "**Over The River And Through The Woods.**" While using the theme is not required to participate in the parade, please keep in mind that the judges are looking for the most imaginative use of the theme in your entry when choosing this year's winners.

As in past years, we require that you do not have Santa (St. Nicholas, Father Christmas, etc.) on your float. The City of Kaukauna reserves the honor of having Santa complete the parade on one of our fire trucks. Feel free to include elves, reindeer or other holiday related characters.

You will be contacted about one week prior to the parade date to confirm your reservation. A map of the parade route and line-up positions will be included with your confirmation. The full line-up will also be available on our web page, www.cityofkaukauna.com.

For more information, please call or email me at 766-6335 or jeff@kaukauna-wi.org.

Sincerely,



Jeffrey L. Malloy