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ON THE FOX

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Dear New Softball Team Manager:

Welcome to the Kaukauna Recreation Department, and thank you for considering the sponsorship of an adult softball team. Please find attached (or online if you're accessing this letter on our website) an informational flyer regarding the upcoming Kaukauna Recreation Department 2016 Adult Softball League season. On it you should find all the information you need to successfully register your team for the upcoming season, but should you have any questions, please don't hesitate to contact me at 920-766-6376 or jeff@kaukauna-wi.org.

Please note that as a new team you have to wait until last year's teams have had an opportunity to register. On Monday, March 14 registration will be opened up to new teams to fill any available spots. Each night has a maximum number of teams that will be allowed to register. Registration is first-come; first served, so be prepared. Registration will be closed April 1.

**A Mandatory Managers' Meeting** has been scheduled for **Monday, April 18 at 6:00 pm, in the Community Room at City Hall**. All team managers are required to attend. However, any team manager that is unable to attend, due to circumstances beyond his control, may schedule a personal meeting with the Recreation Director. These individually scheduled meetings will be scheduled after April 18 and during normal business hours only (M-F; 8:00-4:30). Schedules will be distributed at the managers' meeting, and will not be available online until ALL managers from the division have met with the Recreation Director.

The current rules are available online at [www.cityofkaukauna.com](http://www.cityofkaukauna.com). A printed copy will be distributed at the Managers' Meeting. It is the responsibility of the team manager to inform all of his players of the rules and ensure that the rules are followed.

I look forward to seeing you at the Bayorgeon Fields this summer!

Sincerely,



Jeffrey L. Malloy  
Recreation Director  
City of Kaukauna Recreation Department