

Pursuant to adjournment on September 6, 2016, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Tuesday, September 20, 2016.

Roll call, present: Coenen, Collins, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, HR Dir. Vanderloop, Planner Jakel, Fire Chief Hirte, Asst. Fire Chief Grindheim, Rec. Dir. Malloy, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Collins, to suspend the rules and waive the reading of the minutes of the previous meeting of September 6, 2016.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to adopt the minutes of the previous meeting of September 6, 2016.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, that Vouchers No. 100337 through No. 100452 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. voted aye.

Motion carried.

The Mayor welcomed his daughter, Gina, and her daughter, Emily.

The Mayor declared the Public Hearing open at 7:05 P.M. regarding the proposed rezoning of 510 Reaume Avenue from Commercial Core District to Residential Two Family District and asked if anyone present wanted to speak FOR or AGAINST the proposed rezoning, no one appeared. The Mayor declared the Public Hearing closed at 7:06 P.M.

Motion by McGinnis, seconded by Meyerhofer, to approve the reappointment of Bill Vanderloop to the Kaukauna Utility Commission.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Kaukauna Alcohol, Tobacco, and Other Drug Abuse Prevention Board of August 31, 2016, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Ald. Leon presented and read the following report:

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Leon on Monday, September 19, 2016, at 7:26 P.M.

Members present: Leon, McGinnis, Penterman, and Roehrig.

Members present: Coenen, Collins, Driessen, and Meyerhofer, Mayor Rosin, Atty. Davidson, DPW/Eng. Sundelius, Police Chief Manion, Fire Chief Hirte, Fin. Dir. VanRossum, Planner Jakel, HR Dir. Vanderloop, St. Supt. VandenHeuvel, Asst. Chief Grindheim, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. DPW/Eng. Sundelius presented a map proposing traffic control signs in the Verbeten Subdivision, Haen Meadows Subdivison, and Second Addition to Fieldcrest Subdivision.

Motion by Penterman, seconded by Roehrig, to direct the City Attorney to draft the necessary ordinance authorizing the installation of Yield signs at 17 locations as shown on the drawings. All members voted aye.
Motion carried.

2. Discussion held on the CTH CE pedestrian crossing by the Kaukauna High School. Engineering Department received a quote of \$9,007 for a RRFB controller which would be similar to what we have on Crooks Avenue and CTH OO. A motion activation button would be an additional \$3,500 and would operate similar to what they have on College Avenue.

Motion by McGinnis, seconded by Penterman, to install a RRFB controller at CTH CE by the Kaukauna High School at a cost of \$9,007 with a stop and push button and ask the Kaukauna School District to share ½ of the cost. All members voted aye.
Motion carried.

3. Ald. Leon asked if the Engineering Department and the Police Department had a chance to look at the Haas Road/Kavanaugh Road area for speeding. They will look at and come back with a recommendation.

Motion by Penterman, seconded by McGinnis, to adjourn. All members voted aye.
Motion carried.

Meeting adjourned at 7:38 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by Collins. All Ald. voted aye.
Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, September 19, 2016.

Members present: Coenen, Collins, Driessen, Leon, McGinnis, Meyerhofer, and Penterman.

Absent & excused: Roehrig.

Also present: Atty. Davidson, Mayor Rosin, DPW/Eng. Sundelius, Planner Jakel, Police Chief Manion, Fire Chief Hirte, Fin. Dir. VanRossum, HR Dir. Vanderloop, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Asst. Fire Chief Grindheim, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. DPW/Eng. Sundelius reviewed the public improvements on Gertrude Street, portion of West Ducharme Street, and Links Court. He reviewed the rates and the changes made to special assessments in 2015 such as the corner lot credit and 10 year payback.

Ald. Roehrig arrived at this time – 6:03 P.M.

Chairman McGinnis declared the public open at 6:20 P.M. and asked if anyone present wanted to speak FOR or AGAINST the proposed special assessments. Stan Dercks, 800 Gertrude Street, spoke on behalf of the neighborhood asking for consideration to use the vehicle registration fees to pay for some type of credit for the pavement in this area as it did not have to be replaced at this time. The group understands concrete lasts for 30 years and it is past that but the concrete was still in good shape. He also states that the Engineering Department also is doing an excellent job on keeping us well informed on the project. Jane Heiting, is speaking on behalf of Mrs. Vanevenhoven, a widow that has already paid for the concrete years ago and would like the Board to consider some type of credit or discount as the concrete was still in good shape. Chairman McGinnis declared the Public Hearing closed at 6:26 p.m.

Motion by Meyerhofer, seconded by Penterman, to direct the Engineering Department to assess this area and make a recommendation to see if it is feasible to issue a credit similar to what we have done in the past.

All Ald. voted aye.

Motion carried.

2. St. Supt. VandenHeuvel explained the type of sweeper they are looking for. Eng./GIS Spec. Neumeier explained that the City was awarded a grant of \$50,000 to purchase the sweeper and budgeted an additional \$200,000 through the Stormwater Utility Fund. Grant dollars must be spent by December 31, 2016.

Motion by Meyerhofer, seconded by Driessen, to authorize the Street Superintendent to seek bids for a grant eligible high efficiency street sweeper.

All Ald. voted aye except Ald. Leon abstained.

Motion carried.

3. Bids were opened on September 14, 2016, for the new fire station. Bids are as follows:

BIDDER	BID AMOUNT
Ziese	\$6,480,000
Miron	\$6,553,000
Immel	\$6,688,000

The project estimate for the 29,000 square foot facility was \$5.5 to \$5.7 million and the bids were higher than estimated. City staff met with the architect, Fire Dept. staff, and Ald. Meyerhofer to better understand why the bid amount was greater than expected and to review any alternatives or options available. Financing for the difference of \$3,229,973 could be borrowed as part of the general obligation bond in 2017. Ald. Meyerhofer stated that if redesigned or restructured the fire station, we would be spending more to get a lesser cost facility and thought we should also go with Alternate #2 and install a slip free floor as well for safety reasons. Trevor Frank was present to answer any questions.

Motion by Collins, seconded by Coenen, to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 6:49 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Meyerhofer.
All Ald. voted aye.
Motion carried.

#1 - DPW/Eng. Sundelius reported on the concrete on Gertrude Street. The street was constructed in 1975 so it is 41 years old. It is not in bad shape so he recommended a 20% reduction for the four properties affected from \$87.11 to \$69.69. The 20% credit will have 10% from sewer account and 10% from water utility account. Two resolutions were included this evening, one reflecting the credit and one not reflecting the credit.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of August 18, 2016, and moved it be accepted and placed on file, seconded by Leon.
All Ald. voted aye.
Motion carried.

Ald. Meyerhofer presented and read the following report:

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Rosin on Monday, September 19, 2016, at 6:50 P.M.

Members present: Coenen, Collins, Driessen, Meyerhofer, and Roehrig.

Also present: Ald. Leon, McGinnis, and Penterman, Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Planner Jakel, Police Chief Manion, Fire Chief Hirte, HR Dir. Vanderloop, St. Supt. VandenHeuvel, Asst. Chief Grindheim, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Fin. Dir. VanRossum gave a presentation on the City's new website. The Civic Engagement Class is working on adding a picture of the individual bricks in the Veterans Memorial Park to the website. Ald. Leon asked if the user would be able to see when the Community Room is available and rent it right from the web site. Ald. Penterman then questioned if the park shelter rentals could be added as well. Fin. Dir. VanRossum stated that was not available at this time but could be in the future.

2. Fin. Dir. VanRossum reported on the ambulance billing since Life Quest took over. It has been a year and they have billed 1,043 runs for a total of \$917,192. The mandatory write-offs total \$347,414 for a total to be collected of \$569,778. They have collected \$402,743 for a collection rate of 71%. They charged us \$21,267 for processing the bills. Fin. Dir. VanRossum then reported on the retro accounts that total \$464,442. We have collected \$137,041 with write-offs of \$52,500, leaving a balance of \$274,901.

3. HR Director Vanderloop reported that the crossing guard by Park School is retiring and we do have a substitute crossing guard willing to take that position which will leave us with a vacancy for a substitute crossing guard. We currently have a substitute crossing guard working at Second Street and Crooks Avenue until November 1st when the Island Street Bridge Construction is complete.

Motion by Meyerhofer, seconded by Coenen, to authorize the Human Resource Director and Police Department to fill the part-time crossing guard position in the Police Department.

All members voted aye.

Motion carried.

4. Motion by Meyerhofer, seconded by Coenen, that the intersection at Second Street/Crooks Avenue be monitored for traffic flow and driving behaviors after the Island Street Bridge opens and come back with a report.

All members voted aye.

Motion carried.

Meeting adjourned at 7:25 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by Roehrig.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of August 9, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of August, 2016, and moved it be accepted and placed on file, seconded by Collins.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of August, 2016, and moved it be accepted and placed on file, seconded by Collins.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of August, 2016, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of August, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of August, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of August, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Jessica Tamoulin, Fox Firecracker 5K, gave a presentation on the 9th annual race. They had 1,270 participants in 2015 and 1,332 in 2016. They are planning for the 10th annual race in 2017. They had a new course this year because of Island Street Bridge being closed and got very positive feedback. Donations were made to the City, Police Department, Fire Department, and Tanner Elementary for their bike helmet program. She thanked the Mayor, Police Chief, and Council for their support.

Planner Jakel reported on Live from Hydro Park. The income was \$15,840 with expenses of \$17,197.88. They had 3,000 participants during the 10 week event. Four of the events were held at the Carnegie Building because of the weather. We are planning on 11 weeks next year. We would like to add July 3rd and include this as part of the Firecracker 5k event.

Ald. Meyerhofer presented the Finance Report for the month ended August 31, 2016, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1747.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1747 rezoning 510 Reaume Avenue from Commercial Core District to Residential Two Family District and moved for its adoption, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of Ordinance No. 1748.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1748 amending Section 1.43 (1) of the municipal code defining citizen in the composition of the Alcohol, Tobacco, and Other Drug Abuse Prevention Board and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4000.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4000 approving a Certified Survey Map for Allan Dix and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4001.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4001, final resolution authorizing public improvements on Gertrude Street with the credit, West Ducharme Street, and Links Court, and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4002.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4002 approving the project plan for Tax Increment District No. 9 and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4003.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4003 creating Tax Incremental District No. 9 and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of Resolution No. 4004.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4004 authorizing Mayor to execute contract for construction of a new municipal fire station and moved for its adoption, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1749.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1749 authorizing placement of traffic regulation signs on Greenhaven Lane, Parkwood Drive, Prospector Court, Tranquil Way, DeForest Drive, and Sunny Meadows Drive and moved for its adoption, seconded by Penterman.

All Ald. voted aye.
Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1750.

All Ald. voted aye.
Motion carried.

Ald. Meyerhofer presented Ordinance No. 1750 authorizing placement of traffic regulation signs on Newton LE Court, Nikki Lane, Lemongrass Way, Sweet Meadow Lane, Cilantro Lane, and Coriander Court and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.
Motion carried.

Ald. Meyerhofer stated that with the recent tragedy and the City's response from staff and the Mayor did not go unnoticed.

Motion by McGinnis, seconded by Penterman, to convene to Closed Session at 7:49 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss possible litigation in relation to property located south of CTH KK.

All Ald. voted aye.
Motion carried.

Motion by McGinnis, seconded by Coenen, to reconvene to Open Session at 8:24 P.M.

All Ald. voted aye.
Motion carried.

Motion by Meyerhofer, seconded by Coenen, that the City will file a lawsuit against Highline Development on Friday, September 23, 2016, unless the City has an offer to purchase in hand with no unreasonable contingencies or some type of letter from financial institution with a line of credit by the end of the business day on Thursday, September 22, 2016.

All Ald. voted aye.
Motion carried.

Motion by Leon, seconded by Collins, to convene to Closed Session at 8:26 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss disposition of property of City owned real estate in Commerce Crossing/Juniper Partners.

All Ald. voted aye.
Motion carried.

Motion by McGinnis, seconded by Penterman, to reconvene to Open Session at 8:52 P.M.

All Ald. voted aye.
Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to approve the developers agreement and purchase agreement with Juniper Partners as presented and give the City Attorney the ability to make any nonsubstantial changes as he seems fit.

All Ald. voted aye.
Motion carried.

Motion by Meyerhofer, seconded by Penterman, to convene to Closed Session at 8:53 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (g) to discuss possible litigation related to 1118 Crooks Avenue/Modern Dairy, Inc.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Penterman, to reconvene to Open Session at 9:05 P.M.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Collins, to convene to Closed Session at 9:06 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (g) to discuss possible litigation related to 380 Farmland Drive/Griesbach Ready Mix, LLC.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to reconvene to Open Session at 9:20 P.M.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Collins, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 9:21 P.M.

Susan J. Duda

Clerk/Treasurer