

PLAN COMMISSION

A meeting of the City of Kaukauna Plan Commission was called to order at 4:00 p.m. on Thursday, October 27, 2016, by Chairman Rosin.

Members Present: McGinnis, Oldenburg, Penterman, Rosin, Schoenike, Sundelius.

Also Present: Planning Director Jakel, Finance Director Van Rossum, City Attorney Davidson, Planning/Engineering Technician Holmes, Project Engineer Neumeier, Applicants, Media.

Absent and Excused: Feldt, VanderSanden.

1. **Excuse the Absent.** A motion to excuse the absent Commission members was made by McGinnis, seconded by Penterman. All members voted aye. Motion carried.
2. **Minutes.** A motion to approve the minutes of the September 8, 2016, meetings was made by Penterman, seconded by Sundelius. All members voted aye. Motion carried.
3. **Annexation Petition for Wildenberg Estates.** Mr. Jakel explained that the property is impacted by limited access boundaries including Highway 41 and CTH CC. The petition is unanimous and the State of Wisconsin has been notified. Mr. Sundelius questioned ownership of the ramp property. Mr. Sehlafl, representing Mr. Dercks explained that the applicant is in the process of acquiring the property however working with the WDOT takes some time. Mr. Jakel explained that we could annex to the centerline and that for our purposes, the acquisition won't impact the annexation either way. Mr. Sundelius explained that the applicant has approached the HOVMSD regarding the project, however, Engineering staff has not seen any plans as of yet. Mr. Sundelius explained that there have been issues with the applicant in the past doing work before it has been approved by proper channels – the final plat needs to be approved before sewer and water extension starts. There are also outstanding issues with Phase 3 of the development that need to be addressed. Mr. Sehlafl explained that they are just looking at the annexation at this point. A motion to recommend to the Council approval of the annexation petition was made by McGinnis, seconded by Penterman. All members voted aye. Motion carried.
4. **CSM for Tom Dercks.** Mr. Jakel explained that the layout of the subdivision created an outlot and this CSM will combine that with an adjoining property to create one lot, eliminate lot lines and address storm water issues. A motion to recommend to the Council approval of the CSM was made by Sundelius, seconded by Schoenike. All members voted aye. Motion carried.
5. **CSM for Janet Gallert.** Mr. Jakel explained that an existing home is located at Blackwell and Walnut and this CSM will split off the back half of the property making it a legal conforming lot that can be marketed. Lot 1 will be purchased by an adjoining property owner and combined with their existing property via CSM in the future. A motion to recommend to the Council approval of the CSM was made by Sundelius, seconded by Penterman. All members voted aye. Motion carried.
6. **Executive Session – Disposition of Downtown Property.** A motion to adjourn to Executive Session at 4:20 p.m. pursuant to Wisconsin State Statute 19.85(1)(e) was made by McGinnis, seconded by Penterman. All members voted aye. Motion carried.
7. **Open Session – Disposition of Downtown Property.** A motion to return to Open Session at 4:35 p.m. was made by Schoenike, seconded by Sundelius. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 4:40 p.m. was made by Sundelius, seconded by Penterman. All members voted aye. Motion carried.

Julianne Schroeder, Executive Secretary